



ALAMEDA COUNTY
CONGESTION MANAGEMENT AGENCY

1333 BROADWAY, SUITE 220 • OAKLAND, CA 94612 • PHONE: (510) 836-2560 • FAX (510) 836-2185
E-MAIL: mail@accma.ca.gov • WEB SITE: accma.ca.gov

ADMINISTRATION & LEGISLATION COMMITTEE

MEETING NOTICE

Monday, September 10, 2007; 11 a.m.

ACTIA Meeting Room
1333 Broadway, Suite 300
Oakland, California 94612

Members:

Chair: Supervisor Scott Haggerty
Vice Chair: Mayor Mark Green
Councilmember Kriss Worthington
Supervisor Nate Miley
Vice Mayor Robert Wieckowski
Mayor Janet Lockhart
AC Transit Director Greg Harper
BART Director Thomas Blalock

Staff Liaison: Dennis R. Fay
Secretary: Gladys V. Parmelee

AGENDA

Copies of Individual Agenda Items are Available on the CMA's Website

1.0 PLEDGE OF ALLEGIANCE

2.0 PUBLIC COMMENT

Members of the public may address the Committee during "Public Comment" on any item not on the agenda. Public comment on an agenda item will be heard when that item is before the Committee. Anyone wishing to comment should make his or her desire known to the Chair.

3.0 CONSENT CALENDAR

3.1 Minutes of July 9, 2007 Meeting* (page 1)

3.2 Correspondence* (page 7)

**Approval
Information**

CLOSED SESSION: PERSONNEL AND LABOR RELATIONS AS PROVIDED FOR
UNDER GOVERNMENT CODE SECTION 54957

Public Employee Performance Evaluation: Executive Director

4.0 ADMINISTRATIVE MATTERS

4.1 Executive Director's Salary and Benefits for 2007-8* (page 11) Discussion/Action

The employment agreement with the Executive Director states that the CMA will consider annual adjustments to salary and benefits. The attached memo provides a self evaluation by the Executive Director as required by contract and provides salary survey information. A compensation recommendation from the subcommittee composed of the Chair and vice Chair will be made at the meeting.

4.2 Executive Director's Performance Objectives for Fiscal Year 2007-2008* (page 15) Discussion/Action

The employment agreement with the Executive Director requires annual objectives for the upcoming year. The attached material provides draft performance objectives for fiscal year 2007-2008. The Committee is requested to make a recommendation to the Board relative to performance objectives for fiscal year 2007-2008.

4.3 Small Business, Local Business and Disadvantaged Business Enterprise Programs* (page 17) Discussion/Action

It is recommended that the Board revise its policy to set SBE and LBE Construction Contract Goals for each individual non-federal construction project rather than the Agency Adopted Construction Goals of 10% and 60% for SBE and LBE, respectively.

4.4 Agreement and Election by the Board to Prefund Other Post Employment Benefits through CalPERS* (page 21) Discussion/Action

Over the last two budget cycles, the ACCMA Board has set aside \$556,417 to prefund the future costs of our retiree health insurance. This is referred to as other post employment benefits (OPEB). An important step in contracting with CalPERS to receive these funds is the execution of an agreement with the California Retiree Benefit Trust Fund. It is recommended that the Board authorize the Chair to sign the attached Agreement.

5.0 CONTRACTS, AGREEMENTS & CONSTRUCTION STATUS REPORTS

5.1 Update to the Countywide Transportation Model* (page 35) Discussion/Action

It is recommended that the CMA Board authorize the Executive Director to execute an agreement with the selected consultant for an amount not to exceed \$50,000 to update the land use and socio economic database in the countywide transportation model to Projections 2007, to develop model runs for the 2008 Countywide Transportation Plan, and to provide services for model maintenance on an as-needed basis. The Request for Proposals will be issued in the third week of September and a consultant is expected to be selected in the second week of November. Funding for this work is included in 2007/08 budget.

5.2 Tools for Improving Truck Demand Models* (page 37) Discussion/Action

It is recommended that the CMA Board authorize the Executive Director to execute an agreement with the selected consultant for an amount not to exceed \$240,000 for services to develop tools for improving Truck Demand models in Congestion Management settings. The CMA received a \$240,000 California Department of Transportation Planning Grant (pending approval of state budget) to develop tools for improving truck demand models. The CMA Board approved \$60,000 for the 20% required local match from the CMA TIP funds at its July meeting. The CMA budget

will be amended as part of the quarterly update in October to reflect the \$240,000 grant money and \$60,000 CMA TIP funds.

5.3 Grand-MacArthur Express Bus Project: Construction Phase* (page 39) Discussion/Action

It is requested that the CMA Board:

1. Authorize the Executive Director to issue a Request for Bids for the construction portion of the Grand-MacArthur Express Bus Project. The Engineer's estimate for this project is \$2.26 million including contingency.
2. Authorize the Executive Director to negotiate and execute an amendment to the existing contract with DKS Associates for the Construction related services for an amount not to exceed \$400,000 to integrate various ITS components of the project.
3. Authorize the Executive Director to execute a contract with a Construction Management firm to assist CMA in the delivery of the construction contract not to exceed the amount of \$250,000.
4. Authorize the Executive Director to execute all necessary agreements to receive a federal appropriation earmark for the amount of \$340,000 to install emergency preemption system along this corridor.

The resources associated with this work are from a combination of federal (CMAQ) funds; regional (RM2) funds; and TFCA funds through AC Transit. All funds are currently included in CMA budget.

5.4 I-580 Corridor: Traffic Management Plan (TMP)/Advance Elements Project* (page 41) Discussion/Action

The CMA is expediting the implementation of the subject project in advance of upcoming major construction activities in the Tri-Valley I-580 corridor. It is requested that the CMA Board authorize the Executive Director to execute Amendment No.1 to the agreement with S&C Engineers, Inc., which will increase the amount of their contract by \$460,000, to \$1,710,000, for developing and installing video streaming system, software and hardware integration for network communication. The funds associated with this work are included in the current CMA budget and are reimbursable by MTC (RM2 funds).

5.5 East Bay SMART Corridors Program – Uptown Transit Center Project: Authorization to Accept the Construction Contract * (page 43) Discussion/Action

It is requested that the CMA Board accept the completed construction contract associated with the Uptown Transit Center Project through adoption of resolution number 07-028. The resources associated with this work are included in the current CMA Budget for this project. All expenditures are reimbursable through various federal (FTA), regional (TFCA, RM2), and local (CMA TIP) funds previously authorized by the Board for this project.

5.6 I-80 Integrated Corridor Mobility (ICM) Project: Memorandum of Understanding for the Initial Project Development Phase and Resolution of Support for the General Project Concept* (page 47) Discussion/Action

The Contra Costa Transportation Authority (CCTA), the West Contra County Transportation Advisory Committee (WCCTAC) and the Alameda County Congestion Management Agency

(CMA) are collaborating on the implementation of the I-80 Integrated Corridor Mobility (ICM) project. It is requested that the CMA Board:

1. Authorize the Executive Director to execute a Memorandum of Understanding (MOU) defining the scope and project development costs associated with the project.
2. Adopt a Resolution of Support for the overall project concept and funding plan.

The Alameda County share of funding for the project development is provided by various federal (CMAQ), state (STIP), and local (CMA-TIP) sources included in the CMA Budget. These project development costs are fully reimbursable from these sources. These costs are included in the CMA's current budget.

6.0 LEGISLATION/PUBLIC AFFAIRS

6.1 Sacramento Report* (page 49)

Information/Discussion

A report from the CMA's Sacramento representative is attached.

6.2 Washington, DC Report * (page 59)

Information/Discussion

A report from the CMA's Washington, DC representative is attached.

7.0 STAFF AND COMMITTEE MEMBER REPORTS

8.0 ADJOURNMENT/NEXT MEETING: MONDAY, OCTOBER 8, 2007

- * Attachment enclosed for members and key staff.
- ** Materials will be handed out at the meeting.
- (#) All items on the agenda are subject to action and/or change by the Committee.
- ✓ Materials are separately attached to the meeting packet.

*PLEASE DO NOT WEAR SCENTED PRODUCTS SO INDIVIDUALS WITH
ENVIRONMENTAL SENSITIVITIES MAY ATTEND*